



## DEPARTMENT OF CORRECTIONAL SERVICES

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### CAREER OPPORTUNITY

The Department of Correctional Services (DCS) is seeking to recruit suitably a qualified person to fill the vacant position of **CLINICAL PSYCHOLOGIST (SOG/ST 8)** in the **Specialized and Medical Services Division** with salary ranging from **\$7,716,512 - \$10,377,851** per annum.

#### **JOB PURPOSE**

Reporting to the Director, Medical Services, the incumbent is responsible for liaising with the other Corrections professionals working in the Correctional Centers and Probation Services to provide a full range of psychological service aimed at the improving the mental health of the inmates by developing intervention techniques and treatment programmes for use with both incarcerated offenders and community-based offenders.

#### **KEY RESPONSIBILITIES**

##### **Managerial/Administrative:**

- Establishes a permanent and ongoing client- record keeping system for the division, which must be linkable to the Inmates existing docketing/records system.
- Establishes and maintains directories of relevant services (in collaboration with Probation Aftercare Services).
- Establishes and maintains directories of agencies and individuals to which inmates may be referred.
- Approaches local and international educational institutions/programmes to which our inmates may be admitted.
- Organizes and implements relevant training and staff-development programmes for the various departments and levels of staff.
- Supervises Counselling clinical practicum student from various tertiary institutions who come to the Correctional Centers on supervised field practicum.
- Advises prison staff on incidents.
- Attends Unit meetings.
- Manages the delivery of offender treatment programmes.
- Presents findings from assessments to a wider staff audience.
- Monitors the adherence to treatment procedures.
- Provides necessary reports to Court, Parole Board and Privy Council.
- Makes recommendations regarding policies concerning the psychological operations of the Department.

##### **Technical/Professional:**

- Provides individual and group therapeutic counselling care for inmates/clients and their families, with special attention to mental health issues;
- Helps inmates/clients cope with/adjust to mental health disorder/issues;
- Helps mentally ill inmates/clients accept responsibility for their personal care;
- Helps clients/inmates deal with other presenting issues;
- Arranges the psychological testing, when needed, for clients/inmates;
- Provides counselling for HIV/AIDS clients (or staff) in the Correctional Centers;
- Carries out one to one assessments of offenders;

- Undertakes research projects to evaluate the contribution and effectiveness of intervention programmes;
- Assists in hostage negotiation;
- Convenes case conferences for the benefit of members of the rehabilitation team.

#### **REQUIRED KNOWLEDGE, SKILLS AND COMPETENCIES**

- Excellent knowledge of group dynamic in the treatment of psychological disorder;;
- Excellent knowledge of sociological factors that influence behaviour disorder;
- Excellent knowledge of psychological evaluation and intervention;
- Knowledge of the organization's policies and procedures;
- Ability to counsel persons who have HIV/AIDS or are facing HIV testing;
- Familiarity with mental health issues and challenges;
- Good problem-solving skills and strength of character;
- Excellent presentation, oral and written communication skills;
- Clinical Analysis skills;
- Good interpersonal skills;
- Proficiency in the use of relevant computer applications.

#### **MINIMUM REQUIRED QUALIFICATION AND EXPERIENCE**

- M.Sc. Degree in Clinical Psychology or Counselling Psychology;
- Three (3) years' experience in Therapeutic, or Counselling Clinical Psychology.

#### **SPECIAL CONDITIONS ASSOCIATED WITH THE JOB**

- May be required to work beyond the normal working hours.
- May be required to work on weekends and public holidays.
- Exposure to high-risk environment within Correctional Facilities and their environs.
- Highly stressful and hazardous environment.
- Exposure to confidential information.

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Kindly submit cover letter and resume no later than **Friday, November 15, 2024** to:

**Senior Director, Human Resource Management and Administration  
Department of Correctional Services  
5-7 King Street,  
Kingston**

**The Department of Correctional Services thanks all applicants for their interest, but only those shortlisted will be contacted.**