



# Department of Correctional Services

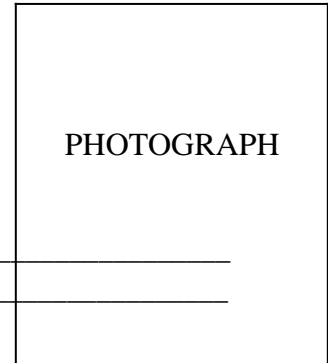
5-7 King Street, Kingston, Jamaica.

## VISITOR APPLICATION FORM 2

### For Attorneys, NGOs, CBOs, and other groups.

Persons under 18yrs are not allowed in Adult Correctional Centres  
Group members must complete separate application forms  
(Please use block capitals)

Name of Visitor: \_\_\_\_\_  
Also known as: \_\_\_\_\_  
Name of organization: \_\_\_\_\_  
Nationality: \_\_\_\_\_



Address: Residential: \_\_\_\_\_  
Postal: \_\_\_\_\_

Date of Birth:        
Day Mth Year

Occupation: \_\_\_\_\_

Contact #s Work ( ) Home ( )

Name of Inmate: \_\_\_\_\_ Current Institution: \_\_\_\_\_

Inmate Class: remandee  convicted  Inmate also known as: \_\_\_\_\_

#### Relationship to Inmate(s):

Attorney at Law  Public Defender  Religious   
Researcher  Consular/Diplomat  Human Rights   
Volunteers  Other \_\_\_\_\_

Have you ever been convicted of a criminal offence? Yes  No

Date of visit being requested:        
Day Mth Year

Purpose of Visit: \_\_\_\_\_

Date of next visit :        
Day Mth Year

- Excepting Attorneys, this application must be completed accurately *two weeks* before requested date of visit and must be accompanied by a cover letter addressed to the Commissioner of Corrections.
- False information could result in loss of privilege.
- A police record no older than 3 months must be submitted along with this application form.
- Research requests must be accompanied by a research proposal including methodology, research instrument, interview schedule, copy of consent form and schedule of visits. Upon completion of your study A COPY OF YOUR RESEARCH REPORT MUST BE SUBMITTED TO THE DEPARTMENT.
- I understand that I cannot make physical contact with the inmate and that money, weapons, cell phones or other prohibited articles are not allowed inside the institution.

Visitor's signature \_\_\_\_\_ Date \_\_\_\_\_

(Visitors are required to show a valid photograph ID.)

ID type \_\_\_\_\_ ID # \_\_\_\_\_ ID expiration date \_\_\_\_\_

#### FOR OFFICIAL USE ONLY

Approved  Declined  Deferred

Date Referred:        
Day Mth Year

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Date