



**Department of Correctional Services (DCS)  
Service Level Agreements**

<b>Generator Maintenance: DCS/2023/10/485/ NCB/S</b>	<b>Cold &amp; Chillrooms Maintenance DCS/2023/10/486/NCB/S</b>
<b>Fire Extinguishers Maintenance DCS/2023/10/487/ NCB/S</b>	<b>Elevator &amp; Air Conditioning Units Maintenance DCS/2023/10/488NCB/S</b>

**Eligibility Requirements:** Copy of a valid Public Procurement Commission (PPC) Registration and Tax Compliance Certificate or Tax Compliance Letter clearly showing the expiration date.

**Tender Documents:** Bidding documents will be available for download on **Thursday, October 26, 2023**, on the Government of Jamaica Electronic Procurement website ([www.gojep.gov.jm](http://www.gojep.gov.jm)).

**Deadline for Bid Submission** Bids must be submitted online via: [www.gojep.gov.jm](http://www.gojep.gov.jm) on **November 23, 2023, at 3:00 p.m.** **Late Bids will be automatically rejected by the System.**

**Bid Opening:** An online bid opening will take place on **November 23, 2023, at 3:15 p.m.** An Online bid opening report will be sent to all bidders who submit a proposal.

**Contact Information:** Public Procurement Branch  
5-7 King Street, Kingston  
[Procurement@dcs.gov.jm](mailto:Procurement@dcs.gov.jm)  
Telephone no. 1(876) 922-0021-2/  
967-2781-3

This is an online Tender where tenders will only be made available and accepted via the Government Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No offline (hard copies) Bids will be accepted and there will be no physical tender box for drop-off of tender documents.

To participate in this tender opportunity, Suppliers must first be registered on the Government of Jamaica Electronic Procurement System via the platform at [www.gojep.gov.jm](http://www.gojep.gov.jm).

To register, please select the "Register as a supplier" link from the system home page.

For assistance regarding training, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at 876-932-5220/932-5246/932-5253 or via email at [papucustomer@care@mof.gov.jm](mailto:papucustomer@care@mof.gov.jm).