



DEPARTMENT OF CORRECTIONAL SERVICES

INVITATION FOR BID (IFB)

PROCUREMENT OF SECURITY SERVICES

Bid No: DCS/016/12/001

1. Department of Correctional Services now invites sealed bids from eligible and qualified bidders for the provision of security services as follows:

Institution	Quantity of Armed Guards	Duration	Type of duty
Tower Street A.C.C	20	8:00 pm-8:00 am 12 hrs per day, 7 days per week for 2 yrs.	Sentry Box
St. Catherine A.C.C	26	8:00 pm – 8:00 am 12 hrs per day 7 days per week for 2 yrs.	Sentry Box

Qualified suppliers should be registered under the Safety and Security Service grading scheme.

2. Bidders must possess a valid Tax Compliance Letter/ Certificate and must be registered with the National Contracts Commission in order to participate.
3. Interested eligible bidders may obtain further information from Department of Correctional Services, or email dmartin@cs.gov.jm and may purchase the Bidding Documents for a non-refundable fee of \$2,000.00 payable by Cash or Manager's Cheque at the address given below: Cashier, First Floor, Department of Correctional Services, 5-7 King Street, Kingston from Mondays – Thursdays 9:00 am – 3:00 pm and Fridays 9:00 – 2:00 pm.

4. Tender Security of 0.05% of the bid total is required in the form of :
 - Managers Cheque or
 - Tender bond from a Bank/Insurance Company (Stamped by the stamp Duty Division of the Tax Administration Jamaica).
5. Bids shall be valid for a period of 120 days after bid closing and shall be deposited in the tender box located at Department of Correctional Services, Ground Floor, 5-7 King Street, Kingston on or before January 10, 2017 @ 3:00 pm. Late bids will be rejected.
6. Bids will be opened on **January 10, 2017 @ 3: 15 pm** in the presence of the bidders' representatives who choose to attend at the address below:

**Department of Correctional Services
Ground Floor, Conference Room
5-7 King Street
Kingston**